

Common Setup Instructions



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Purpose

These common instructions should be followed first and before installing any other OPSoftware products on your computer. You only need to perform these instructions once per computer. Once completed, you can then install as many OPSoftware products as desired on the computer. Remember, if you want to install on another computer, then you must first complete these instructions on that computer.

Before you begin

Make sure that no one else is using the computer where you will be installing these common files and drivers.

Make sure no other programs are running including TBL.

Read/Write Access to DDMS Database Required:

If you are not installing on the DDMS main computer, then make sure you have a permanent read/write network drive on this computer that is mapped to your DDMS system. This mapped drive must point to the main DDMS folder, or the main DDMS folder must be accessible from this mapped drive. Access to all volume units defined on your DDMS will be required.

Once a mapped network drive is established, make sure it is set to reconnect when you restart your computer. Do not disconnect this mapped drive and do not change the drive letter or your software will cease to operate.

You Must Know Your Volume Unit Configuration:

Make sure you are familiar with the location of your DDMS database files. Open a TBL client session and print the L0 parameters. This screen shows the locations of your DDMS databases that you will need to complete these instructions.

Update Your Computer From Microsoft

You should download all critical updates from Microsoft. Due to the large number of viruses and worms as of late, it is a good idea to perform these steps on every computer in your organization even if you choose not to install products from OPSoftware.

The Windows Update Site:

You will need an Internet connection on this computer to complete these steps.

Visit the Microsoft web site at www.microsoft.com.

Choose the Downloads Link and then the Windows Update link.

Click the Products Update link to check for updates.

If requested to install components from Microsoft, then choose yes and let the components install.

A window will appear while Microsoft checks for updates.

When the Select Software page appears, look for the Critical Updates section.

If any critical updates are shown, then check them and choose the download button.

Follow the on-screen instructions to download and apply the critical updates.

You will most likely need to re-boot your computer when the updates complete.

You should keep returning to the Windows Update site until no more critical updates are shown in the list.

You should then repeat the process and apply all of the recommended updates.

Remember to keep returning to the Windows Update site until no more critical or recommended updates are shown on the list. This is the only way to ensure your computer has the latest patches for your operating system.

The Office Update Site:

If you have Microsoft Office installed on your computer, then you should also update Office. Many viruses take advantage of Office and Outlook to send viruses both to your customers and others on your local network.

Visit the Microsoft web site at www.microsoft.com.

Choose the downloads link and then the Office Update link.

Perform the same routine that you did with the Windows Update site. Download all critical updates and keep coming back to the site until no more critical or recommended updates are available for your computer.

Install the Database Drivers

The database drivers provide the communications link between programs and your DDMS database. You must install these drivers for the proper operation of your system. These drivers are provided by Microsoft and represent the latest release of these common drivers.

Starting the Database Driver Setup:

Insert the ePower CD in your CD drive. Choose Start – Run and then browse. Browse to your CD drive and double click the Common folder. Double click the MDAC_TYP.EXE program.

Follow the on screen instructions to install the database driver.

Re-boot your computer when the database driver setup completes.

Installing the Access Drivers:

The database driver requires two steps to complete. After re-booting your computer, return to Start – Run and browse. Browse to your CD drive and double click the Common folder. Double click the JET40SP3_COMP.EXE program.

Follow the on screen instructions to install the database drivers.

Re-boot your computer when the database driver setup completes.

Install the Desktop Setup Program

Insert the ePower CD in your CD drive. Choose Start – Run and then browse. Browse to your CD drive and double click the Common folder. Double click the SETUP.EXE program and then click OK to start the setup.

System Files Out of Date:

If setup complains that your system files are out of date, then choose OK to let setup update your system files to the latest versions from Microsoft. You will need to re-boot your computer and start setup again to continue.

Install the Desktop Setup Program:

Choose the location to install the desktop setup program and then click the large button to begin the installation. Follow the on-screen instructions to complete the installation.

Do You Want to Keep Newer File:

If setup reports that a file being copied is newer and do you want to keep the newer file, always choose yes. **Never replace a newer file with one from an installation program!**

Set Your Database Locations

Choose Start – Programs – OPSsoftware – Desktop Setup.

Click next to begin the database location setup.

Use the browse button to browse and locate each requested DDMS database. The names of the databases and the required files are shown on each screen.

When requested to enter location codes, make sure you enter only a one (1), not zero one (01), when location one is the correct location.

When you finish and return to the main screen, click the cancel button to exit the database setup.